

Job Advertisement Sample

Company Details	
Company Name	Tahoe Life Insurance Company Limited
Company Description	15/F, Cityplaza One, 1111 King's Road, Taikoo Shing, Hong Kong
Location	Taikoo
Classified Start Date	2 September 2020
Job Details	
<input checked="" type="checkbox"/> Non-sales Position (Back-office) <input type="checkbox"/> Sales Position (Front-line)	
Position	Senior Portfolio Manager
Department	Investment
Job Category	
Job Description/ Duties	<p>Job Responsibilities:</p> <p>The candidate will manage or assist managing Hong Kong and / or Macau investment portfolios, including</p> <ul style="list-style-type: none"> • Provide advice on investment allocation based on the characteristics of insurance liabilities • Optimize asset portfolios by working with internal and external investment managers • Prepare trade instruction and settlement, position reconciliation, corporate actions, fund expense payment processing and cash management, and coordinate with relevant internal and external parties • Manage market risk and ensure compliance with local regulations • Provide support to ad-hoc tasks as required
Requirements	<ul style="list-style-type: none"> • Bachelor's degree in Finance, Accounting, Economics or Business related subjects • At least 2 years of solid experience in portfolio management role • At least 5 years of experience in related roles in the financial industry • Prior experience with selection of external asset

	<p>managers, asset allocation, portfolio risk management is preferred</p> <ul style="list-style-type: none"> • Experience with Macau insurance regulation is a plus • Experience with private placement is a plus • Professional qualifications(e.g. CFA/FRM) is a plus • Excellent written and spoken communication skills in Mandarin, Cantonese and English
Application Method	<p>Interested parties, please send your resume with current and expected salary to hrd_hk@tahoelife.com.hk (Personal Data will be collected for recruitment purpose only.)</p>
Application Deadline	
Year(s) of Working Experience	5
Employment Type	Full Time, Permanent
Additional Benefits	<ul style="list-style-type: none"> • Five-day work week • Life insurance • Medical insurance • Performance Bonus