

<b>Company Details</b>	
Company Name	Target Insurance Company Limited
Company Description	<p>Target Insurance Company, Limited (“Target Insurance”), a wholly-owned subsidiary of Target Insurance (Holdings) Limited (“Target Holdings”), was incorporated in 1977. Target Holdings is the first local insurance company successfully listed on the Main Board of Hong Kong Stock Exchange since 15 January 2015 (Stock Code: 6161). As one of the largest motor insurance companies in Hong Kong, Target Insurance is a trusted partner to the transportation industry and provides high quality and professional insurance services to our customers.</p> <p>We have successfully developed new general insurance products in 2017; provide an all-rounded, professional and quality general insurance products and services to local enterprises and individual clients. Target Insurance recruited a team of top-tier experienced professionals from international insurance companies, in order to diversify its general insurance products and enhance its professionalism. We embrace new challenges in the future and target to be the most preferred local general insurance company in Hong Kong.</p>
Location	Sheung Wan
Classified Start Date	18 March 2021
<b>Job Details</b>	
<input checked="" type="checkbox"/> Non-sales Position (Back-office) <input type="checkbox"/> Sales Position (Front-line)	
Position	Assistant Accountant
Department	Accounts
Job Category	Accounts
Job Description / Duties	<ul style="list-style-type: none"> <li>● To handle daily accounting operations including data input, prepare vouchers, issue cheques and filing</li> <li>● To handle Accounts Receivable, Accounts Payable and relevant reconciliation</li> <li>● To handle Bank Reconciliations and day-to-day financial transactions</li> <li>● To assist in month-end closing procedures and prepare monthly management reports</li> </ul>

	<ul style="list-style-type: none"> <li>● Other ad-hoc assignments</li> </ul>
Requirements	<ul style="list-style-type: none"> <li>● University degree in Accountancy, Finance or equivalent</li> <li>● At least 2 years' working experiences</li> <li>● Exposure in insurance companies or other financial institutions is an advantage</li> <li>● Strong communication and interpersonal skills</li> <li>● Positive attitude and responsible</li> <li>● Proficiency in MS Office</li> </ul>
Application Method	Interested parties, please send your resume with current and expected salary to <a href="mailto:hr.target@6161.com.hk">hr.target@6161.com.hk</a> (Personal data will be collected for recruitment purpose only)
Application Deadline	17 April 2021
Years(s) of Working Experience	2
Employment Type	Full Time
Additional Benefits	We offer attractive remuneration package including medical & dental benefit, 15 days AL, birthday leave and discretionary annual bonus, etc.