

Job Advertisement

Company Details	
Company Name	Fubon Life Insurance (Hong Kong) Company Limited
Company Description	<p>Inheriting the brand name of "Fubon Life", Fubon Life Insurance (Hong Kong) Company Limited, ("Fubon Life HK") was incorporated in Hong Kong in July 2015 and is the wholly-owned subsidiary of Fubon Life Insurance Company Limited ("Fubon Life Taiwan"). Fubon Life HK, upholding the mission of "Enriching Life with Endless Hope" and "customer-oriented" service philosophy, provides customers with a variety of life insurance products through bancassurance, strategic alliance partnerships and proprietary channel.</p> <p>Our parent company, Fubon Life Taiwan is the second-largest life insurance company in Taiwan. It provides a full range of insurance and financial services through our insurance agency team, banks and diversified sales channels, in order to meet with the customers' needs throughout all different stages.</p> <p>With an extensive network and client base both in and outside Taiwan, Fubon Life is committed to becoming one of Asia's first-class insurance companies to provide quality insurance products and services to our customers in Hong Kong. We demand the best talent to cope with our business expansion and customer oriented strategy and now inviting dynamic and intelligent talents to fill up the following positions.</p> <p>Interested parties, please visit our Company website http://www.fubonlife.com.hk for more details.</p>
Location	Quarry Bay / Tai Koo

Job Details	
<input checked="" type="checkbox"/> Non-sales Position (Back-office) <input type="checkbox"/> Sales Position (Front-line)	
Position	Senior Manager
Department	Policy Administration & Operations Enhancement
Job Category	Policy Administration & Operations Enhancement
Job Description / Duties	<ul style="list-style-type: none"> - Drive the Policy & Administration Service team to provide the best service - Drive and engage the team to achieve service efficiency and effectiveness through continuous service improvement and people development - Ensure the defined service levels and metrics are aligned to customer / intermediary expectations and needs and drive for enhancement - Review and refine the business processes to improve end to end service - Support and drive the transformation of operating model to deliver company value from plan to delivery - Support different departmental or cross function projects to drive innovation and simplification of operations and deliver the best service to customer - Coordinate with business users to gather requirements, define and prepare a project scope, business requirements, business processes and recommendations to address users' business needs - Prepare and conduct User Acceptance Test including Test Scenario Design and test case development Prepare training material and conduct training to end users - Liaise with various analytics and business units to ensure requirements and expectations are sufficiently and timely delivered

Requirements

- Degree Holder with professional insurance qualification
- Minimum 10 years' experience in life insurance with at least 5 years' experience in Policy Administration
- Strong product knowledge with market sense in life insurance business
- Strong interpersonal and communications skills
- Ability to work independently and proactively to work on the projects, as needed;
- Excellent problem-solving, analytical skills and impeccable business judgment;
- Proficiency in spoken and written English and Chinese
- Quality-oriented and good integrity
- Ability to be multi-task and work under pressure in a fast-pace environment
- Familiar with MS Office (Word, Excel and PowerPoint)

Application Method	<p>Interested parties, please send your resume with current and expected salary to hkrecruit.life@fubon.com (Personal data will be collected for recruitment purpose only.)</p> <p>Note: Applicants not hearing from us within 4 weeks from the date of advertisement may consider their applications filed for future reference. We reserve the right to review applications received for suitability for other posts within the company. Personal data provided by job applicants will be used strictly for recruitment related purpose only. We shall retain the personal data of unsuccessful applicants for a period of 12 months.</p>
Year(s) of Working Experience	Minimum 10 years' experience in life insurance with at least 5 years' experience in Policy Administration
Employment Type	Full Time, Permanent
Additional Benefits	Salary will commensurate with calibre and experience. Five-day work, performance bonus, attractive remuneration package and fringe benefits (including medical, dental and life insurance and provident fund).