

### Job Advertisement

<b>Company Details</b>	
Company Name	AIA International Limited
Company Description	<p>AIA Hong Kong and AIA Macau are subsidiaries of AIA Group Limited. AIA Group Limited established its operations in Hong Kong in 1931. We have more than 15,000 financial planners*, as well as an extensive network of brokerage and bancassurance partners who serve more than 1.8 million customers*. Our products range from individual life, group life, accident, medical and health, personal lines insurance to investment-linked products with numerous investment options. We are also dedicated to providing superb product solutions to meet the financial needs of high net worth customers.</p> <p>* As of February 2016</p>
Location	Quarry Bay
Classified Start Date	2 <sup>nd</sup> May 2019
<b>Job Details</b>	
<input checked="" type="checkbox"/> Non-sales Position (Back-office) <input type="checkbox"/> Sales Position (Front-line)	
Position	Senior Training Associate
Department	Agency Distribution
Job Category	Agency Distribution
Job Description/ Duties	<p>Training Delivery</p> <ul style="list-style-type: none"><li>• Execute and deliver quality and effective training to different target participants (including but not limited to Agency, Partnership Distribution Channels, and other stakeholders) that are aligned with Company's KPI</li></ul> <p>Design &amp; Maintenance</p> <ul style="list-style-type: none"><li>• Develop and maintain programs by specifying training objectives, content, activities and methods in program design/plan to meet with the identified training needs</li><li>• Identify the extent of a program's impact on participants and maintain follow-up on their applications after the program</li><li>• Review course evaluation for further enhancement or improvement</li></ul>

	<ul style="list-style-type: none"> <li>• Participate in the development of long-term plans, training structure, organization, policies, programs, services and practices in order to accomplish the training mission</li> <li>• Conduct data mining on information/data/resources relating to section's training activities, and report findings in regular reports</li> <li>• Prepare regular reports on training activities to management according to the guidelines given</li> </ul> <p>New initiatives / Project</p> <ul style="list-style-type: none"> <li>• Participate in new business initiatives / project arising from the department's strategic/operational business plan</li> <li>• Perform other responsibilities and duties periodically assigned by immediate manager in order to meet business requirements</li> </ul>
Requirements	<ul style="list-style-type: none"> <li>• University / College graduate plus 4 years of experience in training, sales &amp; service, finance/insurance industry; OR Form 5 graduate with 8 years of working experience in training, sales &amp; service, finance/insurance industry</li> <li>• Good training sense in terms of course development, design and evaluation</li> <li>• Good presentation, communications, and facilitation skills</li> <li>• Proficient in written and spoken English</li> <li>• Knowledge in insurance industry preferred</li> <li>• PC skills in some office operating software</li> <li>• Proactive and good common sense</li> <li>• Mature, initiative, customer service oriented, willing and able to learn, teamwork player, trustworthy</li> </ul>
Application Method	<p>Interested parties, please send your resume with current and expected salary to <a href="mailto:hk.careers@aia.com">hk.careers@aia.com</a></p> <p>(Personal data will be collected for recruitment purpose only.)</p>
Application Deadline	31 <sup>st</sup> May 2019
Year(s) of Working Experience	3 – 4 years
Employment Type	Full-time permanent
Additional Benefits	