

Job Advertisement Sample

Company Details	
Company Name	Tahoe Life Insurance Company Limited
Company Description	15/F, Cityplaza One, 1111 King's Road, Taikoo Shing, Hong Kong
Location	Taikoo
Classified Start Date	23 March 2021
Job Details	
<input checked="" type="checkbox"/> Non-sales Position (Back-office) <input type="checkbox"/> Sales Position (Front-line)	
Position	Manager, Internal Audit
Department	Internal Audit
Job Category	
Job Description/ Duties	<p>Job Purpose: Internal auditing is an independent, objective assurance and consulting activity designed to add value and improve an organization's operations. It helps an organization accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes.</p> <p>Job Responsibilities:</p> <ul style="list-style-type: none">• To lead and perform end-to-end internal audit assignments<ul style="list-style-type: none">○ Perform walkthroughs and risk assessment during planning stage○ Draft audit program with key controls and audit steps○ Perform fieldwork and appropriate documentation○ Draft audit findings and agree with auditees○ Manage findings till closure• To update risk universe periodically and participate in annual risk assessment• To build effective working relationship with

	<p>stakeholders</p> <ul style="list-style-type: none"> • To continuously improve overall team operation and methodology • Coverage in Hong Kong
Requirements	<ul style="list-style-type: none"> • A degree and professional qualifications e.g. CPA, CIA, CISA, ACAMS • Five years' experience in internal audit of Financial or Insurance industry • Internal Audit / Operational Risk experience gained in an financial institution or a consulting firm • With business acumen and good presentation skill • Fluent in written English and Chinese
Application Method	<p>Interested parties, please send your resume with current and expected salary to hrd_hk@tahoelife.com.hk (Personal Data will be collected for recruitment purpose only.)</p>
Application Deadline	22 April 2021
Year(s) of Working Experience	5
Employment Type	Full Time, Permanent
Additional Benefits	<ul style="list-style-type: none"> • Five-day work week • Life insurance • Medical insurance • Performance Bonus