

## Job Advertisement

<b>Company Details</b>	
Company Name	<b>BEA Life Limited</b>
Company Description	Incorporated in 2008, BEA Life is a wholly-owned subsidiary of The Bank of East Asia, Limited (“BEA”), serving as BEA’s life insurance arm and providing a wide spectrum of customer-centric products, quality services, promising and risk-manageable solutions, together with all-round protection in all aspects of life.
Location	Kwun Tong
Classified Start Date	10 <sup>th</sup> May, 2019
<b>Job Details</b>	
<input checked="" type="checkbox"/> Non-sales Position (Back-office) <input type="checkbox"/> Sales Position (Front-line)	
Position	Underwriter, Life Insurance
Department	Life Insurance Operations
Job Category	Underwriting
Job Description/ Duties	<ul style="list-style-type: none"> <li>- Perform risk assessment on life insurance applications, policy reinstatement, rider addition &amp; health re-declaration;</li> <li>- Follow up application requirements with agents and customers;</li> <li>- Handle enquiries or special requests from agents, including carrying out investigation and providing feasible solutions;</li> <li>- Support new product and system enhancement projects as required;</li> <li>- Perform CRS / FATCA customer due diligence and conduct regular AML review;</li> <li>- Support forms, correspondence and guidelines review and update.</li> </ul>
Requirements	<ul style="list-style-type: none"> <li>- Diploma holder in insurance or related disciplines;</li> <li>- Holder of IIQAS or FLMI qualifications an advantage;</li> <li>- Relevant working experience in life and medical</li> </ul>

	<p>underwriting with relevant authority;</p> <ul style="list-style-type: none"> <li>- Team player with initiative, positive attitude and good interpersonal skill;</li> <li>- Able to work under pressure and handle multi-tasks;</li> <li>- Good written and spoken English and Chinese;</li> <li>- Proficient in Microsoft Word, Excel and PowerPoint.</li> </ul>
Application Method	<p>Interest parties may send your full resume, including your availability, present and expected salary via email to <a href="mailto:hrd@bealife.com.hk">hrd@bealife.com.hk</a>.</p> <p>Personal Data provided by applicants will only be used for recruitment purposes and be treated in accordance with the Company's Privacy Policy Statement, which is available on our website.</p>
Application Deadline	10 <sup>th</sup> June, 2019
Year(s) of Working Experience	Minimum of 2 years' work experience in insurance industry
Employment Type	Full time Permanent
Additional Benefits	We offer excellent career prospects and attractive remuneration package to the right candidate.