

Job Advertisement

Company Details	
Company Name*	YF Life Insurance International Limited
Company Description	YF Life Insurance International Ltd. is a major life insurance company in Hong Kong and Macau, providing one-stop risk- and wealth-management services. Our scope of business ranges from insurance, investment, and retirement to MPF.
Location*	Wan Chai
Classified Start Date	April 29, 2021
Job Details	
<input checked="" type="checkbox"/> Non-sales Position (Back-office) #	Intermediary / Sales Position (Front-line) #
Position*	Senior Officer – Employee Benefits
Department*	Employee Benefits
Job Category	-
Job Description/ Duties*	<ul style="list-style-type: none"> To lead a team to provide administrative support in employee benefits; To process individual underwriting on life and medical applications for corporate clients, group claims administration and handle enquiries from clients or brokers; To assist in system enhancement; updating operational procedures and provide administrative support as assigned by supervisor.
Requirements*	<ul style="list-style-type: none"> University graduates, with 5 years relevant experience; With claims and individual underwriting experience is an advantage; Good command of both written English and Chinese; Excellent analytical power; Meticulous to details and able to meet tight deadlines.
Application Method*	Interested parties please send full resume, with academic results, current and expected salary to recruit@yflife.com
Application Deadline	May 28, 2021
Year(s) of Working Experience*	5 years
Employment Type	Full Time, Permanent
Additional Benefits	Attractive salary and fringe benefits, including 5-day work week, medical, life insurance, annual leave, pension scheme and training subsidies, etc. will be offered to this permanent appointment.