

## Job Advertisement

<b>Company Details</b>	
Company Name	Tugu Insurance Company Limited
Company Description	Tugu Insurance Company Limited (TUGU) was incorporated in Hong Kong in 1965. TUGU is a general insurance company based in Indonesia and a member of the Hong Kong Federation of Insurers.
Location	Wanchai
Classified Start Date	01 Nov2022
<b>Job Details</b>	
<input checked="" type="checkbox"/> Non-sales Position (Back-office) <input type="checkbox"/> Intermediary / Sales Position (Front-line)	
Position	Manager
Department	Underwriting
Job Category	
Job Description/ Duties	<ol style="list-style-type: none"><li>1. Underwrite all classes of general insurance business for both commercial and personal lines, and manage risk exposures through limits and reinsurance arrangement to achieve underwriting profitability</li><li>2. Manage underwriting guidelines, rating table, policy/clause wordings and respective governance framework</li><li>3. Provide technical support on product revamp and system enhancement</li><li>4. Supervise policy administration team to ensure accurate and timely documentation issuing</li><li>5. Provide underwriting training to junior team members</li><li>6. Assist in preparing internal management report and statistical data to regulator</li></ol>

	7. Participate in ad hoc projects and system UAT
Requirements	<ol style="list-style-type: none"> <li>1. Degree holder or above</li> <li>2. Possession of ACII/ANZIIF (Senior Associate) or above is preferred</li> <li>3. Minimum 8 years working experience in general insurance underwriting with minimum 3 years in managerial level</li> <li>4. Proficiency in MS Excel, Word, PowerPoint and Chinese word processing</li> <li>5. Good command of both written and spoken English and Chinese</li> <li>6. Able to work independently and ahead of deadline</li> <li>7. Excellent analytical and communication skills</li> </ol>
Application Method	Send detailed resume stating the expected salary, contact number to the Sr. Manager - HR & Administration Division by email to <a href="mailto:hr@tuquhk.com">hr@tuquhk.com</a>
Application Deadline	30 Nov 2022
Year(s) of Working Experience	Minimum 8 years
Employment Type	Permanent
Additional Benefits	Comprehensive remuneration package to the right candidate