

<b>Company Details</b>	
Company Name	The Tokio Marine & Fire Insurance Co. (HK) Ltd
Company Description	<p>The Tokio Marine and Fire Insurance Co. (HK) Ltd. ("TMF(HK)") is a member of Tokio Marine Group, one of the largest international insurance groups in the world.</p> <p>Tokio Marine's presence in Hong Kong can be dated back to 1879. The business has been growing together with the post-war economy of Hong Kong since 1953. TMF(HK) is now one of the top Marine Cargo insurance companies in Hong Kong with a credit rating of A (S&amp;P).</p>
Location	Admiralty
Classified Started Date	1 Jun 2023
<b>Job Details</b>	
<input checked="" type="checkbox"/> Non-sales Position (Back-office) <input type="checkbox"/> Sales Position (Front-line)	
Position	Senior Officer - P&C team
Department	Claims
Job Category	Insurance Claims
Job Description / Duties	<ul style="list-style-type: none"> <li>• Strong technical knowledge in Property &amp; Casualty</li> <li>• Claims handling, assessment and adjustment</li> <li>• Communication with vendors / brokers / clients</li> <li>• Other ad hoc project as required</li> </ul>
Requirements	<ul style="list-style-type: none"> <li>• Diploma or above with recognized insurance professional qualification such as ANZIIF or CII</li> <li>• At least 3 years' relevant experience in General Insurance</li> <li>• Excellent command of spoken and written English &amp; Cantonese</li> <li>• Proficiency in PC skills including MS Word, Excel and AS400</li> <li>• Able to work independently, customers oriented and under pressure</li> <li>• Good communication and interpersonal skills</li> <li>• Self-motivated and attention to details</li> <li>• Demonstrate a good team work player</li> </ul>
Application Method	Interested parties please send full resume with current and expected salary to <a href="mailto:hr@tokiomarine.com.hk">hr@tokiomarine.com.hk</a>
Application Deadline	31 Dec 2023
Year(s) of Working Experience	Minimum 3 years
Employment Type	Full Time, Permanent
Additional Benefits	Dental insurance, Double pay, Discretionary Bonus, Birthday Leave, Education allowance, Five-day work week, Life insurance and Medical insurance.