

Job Advertisement

Company Details	
Company Name	Asia-Pacific Property & Casualty Insurance Co., Ltd.
Company Description	Asia-Pacific Property & Casualty Insurance Co., Ltd. operates general insurance business and has been operating in Hong Kong for nearly 15 years with a long history and good reputation. Our company provides various insurance services such as corporate property insurance, liability insurance, freight insurance, engineering insurance, accident and health insurance, etc. Customers come from manufacturing, real estate, logistics, transportation, entertainment, hotels and other industries.
Location	Sheung Wan
Classified Start Date	16 Sep 2024
Job Details	
<input type="checkbox"/> Non-sales Position (Back-office) <input checked="" type="checkbox"/> Intermediary / Sales Position (Front-line)	
Position	Officer / Senior Officer
Department	Business Insurance Department
Job Category	General Insurance
Job Description/ Duties	<ul style="list-style-type: none">◆ Work closely with GI manager from potential clients and maintain good business relationship and provide high standard service to intermediaries◆ Handle General Insurance business enquiries including product features, terms and conditions from clients◆ Negotiate terms and conditions with clients and prepare insurance quotations, and follow-up on renewal business◆ Provide quality post-sales services to clients◆ Perform relevant job duties assigned by reporting manager or supervisor and assist in ad hoc marketing projects as assigned
Requirements	<ul style="list-style-type: none">◆ University graduate, preferably in insurance related studies◆ IIQE insurance license is required

	<ul style="list-style-type: none"> ◆ Minimum 1 year of relevant experience in general insurance industry ◆ Attention to details, proactive & able to work independently ◆ Team Cooperation Sprit ◆ Excellent customer services, communication, interpersonal and presentation skills ◆ Good command of written & spoken English and Chinese
Application Method	For interested parties, please send your CV together with expected salary to lillianli@apiins.com . For any enquiries, please contact Ms. Li at 2165 9218.
Application Deadline	31 Oct 2024
Year(s) of Working Experience	Minimum 1 year
Employment Type	Permanent- Full time
Additional Benefits	Five-day work week, Medical insurance, Performance bonus